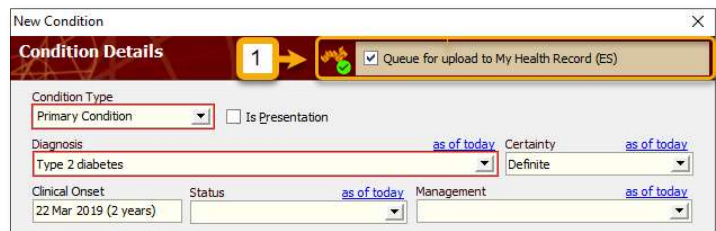


# My Health Record – Upload an Event Summary

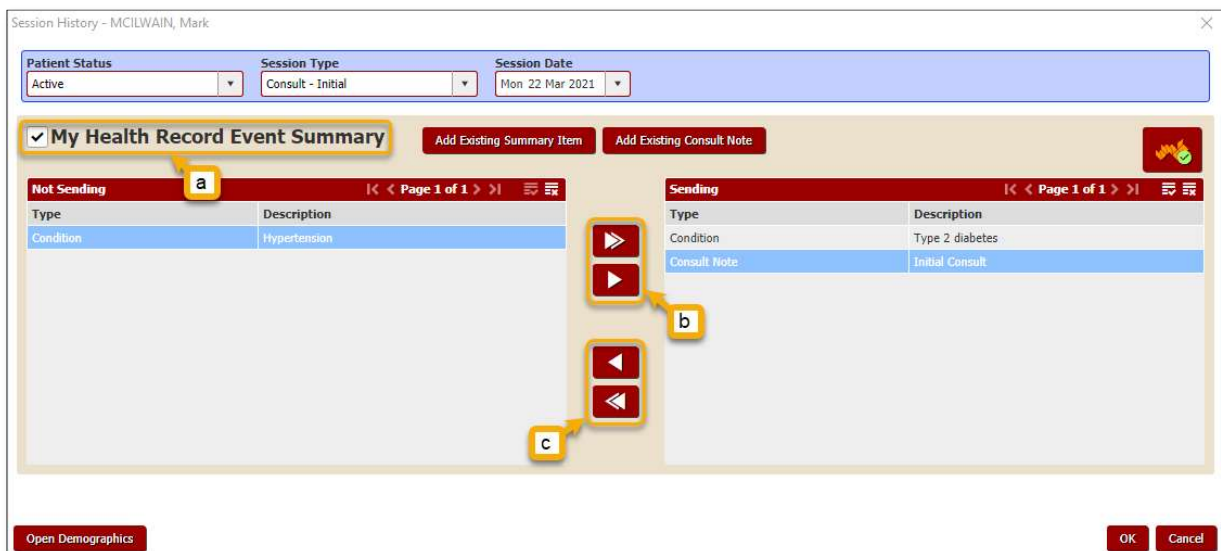
Practitioners can choose to upload a clinical session's Event Summary to **My Health Record** from Audit4 when closing a patient's clinical file.

1. When desired, click **Queue for upload to My Health Record** when adding any of the following:

- Conditions
- Medications
- Consults Notes
- Allergies/Adverse Reactions
- Procedures/Operations/Diagnostic Investigations



2. Select the desired options to configure and send an Event Summary at the time you close the patient.



- a) Tick the **My Health Record Event Summary** checkbox to enable the Event Summary
- b) Move events that are not currently in the send queue to the **Sending** list
- c) Move events that you do not want to include in the summary to the **Not Sending** list

3. Click OK to send the Event Summary when configured as desired. Once uploaded, the Patient's clinical file will be closed.

Session History - MCILWAIN, Mark

Patient Status: Active | Session Type: Consult - Initial | Session Date: Mon 22 Mar 2021

My Health Record Event Summary Add Existing Summary Item Add Existing Consult Note

Not Sending		Sending	
Type	Description	Type	Description
No results found		Condition	Type 2 diabetes
		Condition	Hypertension
		Consult Note	Initial Consult

Open Demographics OK Cancel