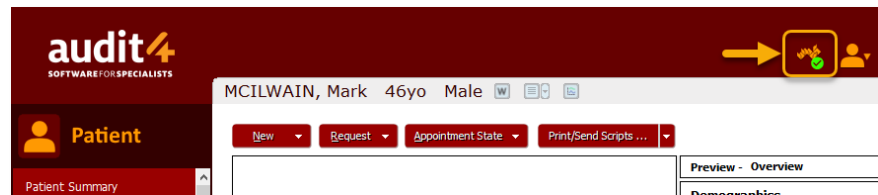


# Accessing a Patient's My Health Record





Accessing a Patient's My Health Record (MHR) in Audit4 can be done from a number of places within Audit4. Below are a few examples.

## From Patient Clinical

From within **Patient Clinical** screen, click the **My Health Record** icon in the ribbon.

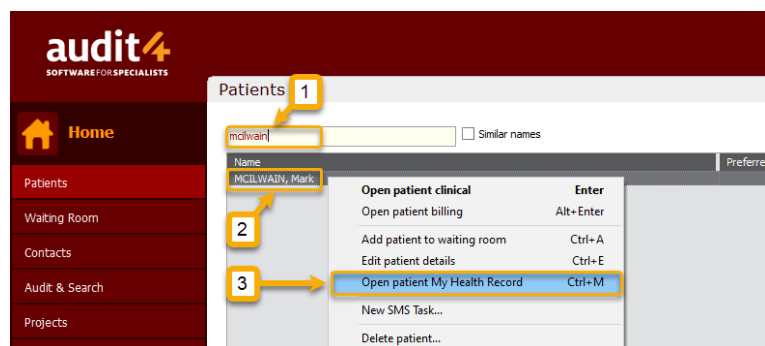


**My Health Record** icon/button will inform you of the patient's current **My Health Record** status, and more information can be seen by hovering your mouse over the icon. The common icon colours are:

-  You have successfully gained access to the patient's **My Health Record**. The tick will be replaced with a number (from 1 to 9+) if there have been new documents uploaded to the Patient's My Health record since their last visit.
-  The patient has a **My Health Record**, but no attempt to gain access the patient's My Health Record has been made.
-  No **My Health Record** was found for the Patient. This will also be the case if the patient has chosen to hide their My Health Record.
-  The IHI number for the patient has not been successfully verified / entered, so no attempt to check the patient's **My Health Record** status can be made.

## From Audit4 Home

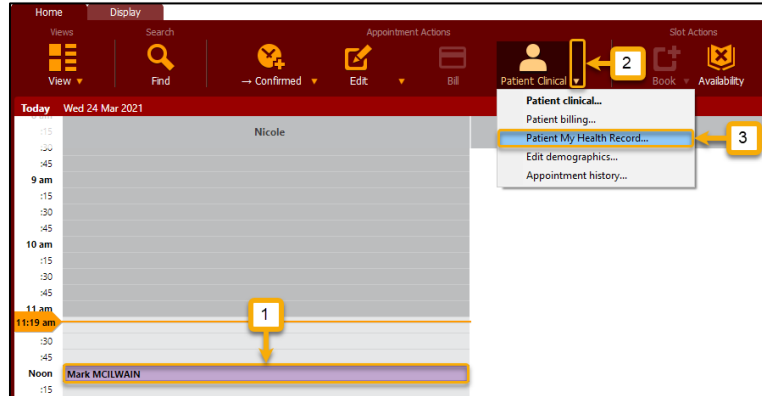
1. In Audit4 Home -> Patients, search for the patient
2. In the patient search results, right click the desired patient
3. Select **Open patient My Health Record**



Note: Alternatively you may select the desired patient and press **<Ctrl> M** to open their My Health Record.

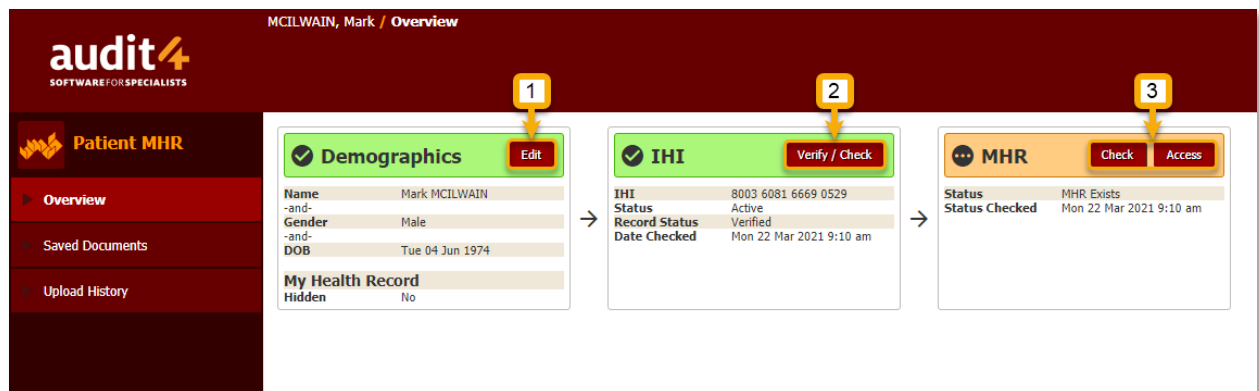
## From Audit4 Appointments

1. Select a Patient's Appointment
2. At the top of the screen, click the arrow to the right of the **Patient** ribbon button
3. Click **Patient My Health Record...**



## Gaining access to a Patient's My Health Record

Opening the patient's **My Health Record** in Audit4 will display your access status on an Overview screen



1. Ensure the patient's Demographic details contain the indicated required data
2. Verify or check the patient's IHI by clicking on the **Verify/Check** button
3. Checking the patient's **MHR** has returned a status of '**MHR Exists**'. Access to the patient's My Health Record can now be gained by clicking the **Access** button.

Once you have successfully gained access, several new entries will appear in the left hand menu, allowing you to view various areas of the patient's **My Health Record**.

**audit4** SOFTWARE FOR SPECIALISTS

MCILWAIN, Mark / Overview

**Patient MHR**

- Overview
- Documents
- Saved Documents
- Upload History
- Health Record Overview
- Diagnostic Imaging Report View
- Medicare Overview
- Medicines View
- Pathology Report View
- Prescription and Dispense View

**Demographics** [Edit]

Name	Mark MCILWAIN
-and-	
Gender	Male
-and-	
DOB	Tue 04 Jun 1974

**My Health Record**

Hidden	No
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**IHI** [Verify / Check]

IHI	8003 6081 6669 0529
Status	Active
Record Status	Verified
Date Checked	Mon 22 Mar 2021 9:10 am

**MHR** [Check] [Gain Additional Access]

Status	Access Granted
Status Checked	Mon 22 Mar 2021 9:53 am