

# Audit4 – Extending your PRODA device

PRODA = **Provider Digital Access**. Your PRODA Account will allow you to access government online services such as Medicare Online and HPOS. For Audit4 to be able to communicate with Medicare for billing and claiming, you must register a PRODA Device. Once registered and activated in Audit4, it will work for 180 days and then it will need to be extended.

Audit4 will show device expiry warning messages prior to the expiry date. You should also receive an email from Services Australia. This email should provide clear instructions on how to **EXTEND** the Expiry Date of the active PRODA Device in the PRODA online portal. The extension will automatically provide another 180 days. Instructions they provide should be as follows:

1. Login to your PRODA account
2. Select **Organisations**
3. Select the name of the Organisation (usually you will only have one in the list)
4. Select **B2B Devices**
5. Select the Device name (again there should only be one in the list)
6. Select **Extend Expiry Date**
7. Select **Yes**

If you need Help with any issues within PRODA call Services Australia on 1800 700 199.

Note that once the PRODA device has had its expiry date extended, the update on the Audit4 side will be automatic; the next Audit4 Billing transaction (e.g. a Medicare Card Verification will suffice) will refresh the stored expiry details in Audit4, and the warning messages will no longer appear.

If you manage to extend the PRODA device but Audit4 continues to provide warning messages, please contact S4S Support.

For more information on PRODA Devices:

<https://www.servicesaustralia.gov.au/managing-b2b-devices-proda?context=33786>